CALL TO ORDER: Welcome to the Three Rivers Levee Improvement Authority (TRLIA) meeting. As a courtesy to others, please turn off cell phones, pagers, or other electronic devices which might disrupt the meeting. Thank you.

I  **ROLL CALL** – Directors Atwal, Brown, Griego, Nicoletti, Ritchie

II  **ELECTION OF OFFICERS** – Chair and Vice Chair for 2016

III  **SPECIAL PRESENTATION**: Present commemoration plaque to Jerry Crippen for dedicated service. (No background material)

IV  **PUBLIC COMMUNICATIONS**: Any person may speak about any subject of concern within the jurisdiction of TRLIA which is not on today’s agenda. The total amount of time allotted shall be limited to a total of 15 minutes and each individual or group will be limited to no more than 5 minutes. Prior to this time, speakers are requested to fill out a “Request to Speak” card and submit it to the secretary.

V  **CONSENT AGENDA**: Matters listed are considered to be routine and can be enacted by one motion.

   A. Approve minutes of the meeting of December 15, 2015.

   B. Approve Amendment No. 1 extending contract through December 31, 2017 with Herold W. Bertholf for appraisal services and authorize Executive Director to execute upon review and approval of Counsel.

VI  **ACTION ITEMS**

   A. Adopt resolution of necessity for the taking of certain property located along the northwest side of Riverside Avenue, 2.53 acres in fee, for Segment 3 of the Feather River Levee Improvement Project.

   B. Authorize out of state travel for Chair to attend Cap to Cap in Washington D.C. April 9 – 13, 2016.

VII  **BOARD AND STAFF MEMBER REPORTS**

VIII  **CLOSED SESSION**

   A. Conference with Legal Counsel – Existing Litigation, Govt. Code 54956.9(d)(1) – A. Teichert & Son, Inc. v. TRLIA and TRLIA Board of Directors, Yuba County Superior Court No. CVPT 15-0000922


The complete agenda is available at the Yuba County Government Center, 915 8th Street, Suite 109 Marysville, and [www.trlia.org](http://www.trlia.org). Any disclosable public record related to an open session item on the agenda and distributed to all or a majority of the Board less than 72 hours prior to the meeting is available at Suite 109 during normal business hours. In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board's office at (530) 749-7510 or (530) 749-7353 (fax). Requests must be made one full business day before the start of the meeting.
C. Pending litigation pursuant to Government Code §54956.9(a) - TRLIA vs. Latigo Farms LLC, et al., YCSCCVED 14-0000222, APNs 014-360-011 and 014-360-013


IX ADJOURN
THREE RIVERS LEVEE IMPROVEMENT AUTHORITY

DECEMBER 15, 2015

MINUTES

A meeting of the Board of Directors of the Three Rivers Levee Improvement Authority (TRLIA) was held on the above date, commencing at 3:30 p.m., within the Government Center, Marysville, California, with a quorum being present as follows: Directors Sarbdeep Atwal, Rick Brown, Mary Jane Griego, John Nicoletti, and Edward Ritchie. Also present were Executive Director Paul Brunner, Counsel Andrea Clark, and Secretary/Clerk of the Board of Supervisors Donna Stottlemyer. Chair Griego presided.

I ROLL CALL – Directors Atwal, Brown, Griego, Nicoletti, Ritchie – All present.

II PUBLIC COMMUNICATIONS: None.

III CONSENT AGENDA: Matters listed are considered to be routine and can be enacted by one motion.

MOTION: Move to approve MOVED: John Nicoletti SECOND: Sarbdeep Atwal
AYES: Sarbdeep Atwal, Rick Brown, Mary Jane Griego, John Nicoletti, Edward Ritchie
NOES: None ABSTAIN: None ABSENT: None

A. Approve minutes of the meeting of November 17, 2015. Approved.

B. Approve contract Amendment No. 18 with HDR Engineering Inc., to extend contract termination date to December 2017 and authorize Executive Director to execute upon review and approval of Counsel. Approved.

IV ACTION ITEMS

A. Approve employment agreement extension for Executive Director to December 31, 2017.

MOTION: Move to approve MOVED: Sarbdeep Atwal SECOND: Rick Brown
AYES: Sarbdeep Atwal, Rick Brown, Mary Jane Griego, John Nicoletti, Edward Ritchie
NOES: None ABSTAIN: None ABSENT: None

B. Approve lease agreement extension with Yuba County Office of Education through December 31, 2017 upon review and approval of Counsel.

MOTION: Move to approve MOVED: John Nicoletti SECOND: Rick Brown
AYES: Sarbdeep Atwal, Rick Brown, Mary Jane Griego, Edward Ritchie
NOES: None ABSTAIN: John Nicoletti ABSENT: None

C. Approve contract Amendment No. 20 with MBK Engineers for Management and Hydraulic Engineering services in the amount of $632,000 and authorize Executive Director to execute. Executive Director Paul Brunner recapped the amendment and services.
MOTION: Move to approve  MOVED: John Nicoletti  SECOND: Sarbdeep Atwal
AYES: Sarbdeep Atwal, Rick Brown, Mary Jane Griege, John Nicoletti, Edward Ritchie
NOES: None  ABSTAIN: None  ABSENT: None

D. Approve contract Amendment No. 4 with Larsen Wurzel and Associates, Inc., in the amount of $160,000 and extend termination date to December 31, 2017, and authorize Executive Director to execute upon review and approval of Counsel.

MOTION: Move to approve  MOVED: Sarbdeep Atwal  SECOND: John Nicoletti
AYES: Sarbdeep Atwal, Rick Brown, Mary Jane Griege, John Nicoletti, Edward Ritchie
NOES: None  ABSTAIN: None  ABSENT: None

V  BOARD AND STAFF MEMBER REPORTS

Executive Director Paul Brunner:
- 200-year Goldfields project tour
- Cultural Resource Tribal Consultations
- Hallwood Side Channel and Floodplain Restoration Project regarding local lead for environmental work

Director Atwal left the meeting at 4:17 p.m.

VI  ADJOURN: 4:38 p.m.

__________________________________________
Chair

ATTEST: DONNA STOTLEMEYER
CLERK OF THE BOARD OF SUPERVISORS
AND SECRETARY OF THE PUBLIC AUTHORITY

______________________________
Approved: ____________________
January 19, 2016

TO: Three Rivers Levee Improvement Authority Board
FROM: Paul Brunner, Executive Director
Larry Dacus, Design Manager

SUBJECT: Approve Amendment 1 to Contract with Harold W. Bertholf, Inc. for Real Estate Appraisal Services to Extend Contract Termination Date

Recommended Action:
Approve Amendment 1 to contract with Harold W. Bertholf, Inc. to extend contract termination date to serve as real estate appraisers for the Goldfields Setback Levee UFRR Project and authorize the Executive Director to sign and execute the amendment once General Counsel has reviewed and approved.

Discussion:
Harold W. Bertholf, Inc. services as mineral appraisers will continue to be needed in 2016 and 2017 as TRLIA accomplishes final design and real estate acquisition for the Goldfields Setback Levee UFRR Project. The current contract has a termination date of November 1, 2015 with a 90 day grace period. This contract needs to be extended through 2017. Amendment 1, attached, extends the contract termination date from November 1, 2015 to December 31, 2017. No increase in budget is proposed at this time.

Fiscal Impact:
No increase in budget is proposed so there is no fiscal impact.

ATTACHMENT

1. Amendment 1
AMENDMENT NO. 1

AGREEMENT FOR PROFESSIONAL SERVICES
FOR
REAL ESTATE APPRAISAL SERVICES
BETWEEN
THREE RIVERS LEVEE IMPROVEMENT AUTHORITY AND
HAROLD W. BERTHOLF, INC.

THIS FIRST AMENDATORY AGREEMENT is made effective January ______, 2016, by and between Three Rivers Levee Improvement Authority ("TRLIA") and Harold W. Bertholf, Inc. ("Contractor"), who agree as follows:

1. **Recitals.** This Amendment is made with reference to the following background recitals:
   
   1.1. Effective November 18, 2014 the parties entered into an Agreement for Professional Services relating to Real Estate Appraisal Services for TRLIA’s Construction Program.
   
   1.2. Article C.24 of the AGREEMENT, states that modifications or amendments to the terms of the AGREEMENT shall be in writing and executed by both parties;
   
   1.3. TRLIA and the CONSULTANT desire to amend the AGREEMENT;

NOW, THEREFORE, TRLIA and the CONSULTANT agree as follows.

2. **First Amendment to Agreement.** The Professional Services Agreement is herby amended as follows:

   2.1. Operative Provision 2 of the AGREEMENT shall be revised to change the Termination Date from November 1, 2015 to December 31, 2017.

3. **No Effect on Other Provisions.** Except for the amendment in Section 2, the remaining provisions of the Professional Services Agreement shall be unaffected and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on ________________________, 2016.
THREE RIVERS LEVEE
IMPROVEMENT AUTHORITY

______________________________
Paul G. Brunner, P.E.
Executive Director

______________________________
Randolph B. Bertholf
Corp. Secretary/Treasurer

ATTEST:
DONNA STOTTLMEYER,
SECRETARY

______________________________
APPROVED AS TO FORM:
SCOTT L. SHAPIRO
THREE RIVERS LEVEE IMPROVEMENT AUTHORITY GENERAL COUNSEL
January 19, 2016

TO: Three Rivers Levee Improvement Authority Board
FROM: Paul Brunner, Executive Director
Kelly Pope, Legal Counsel
SUBJECT: Consider Adopting Resolution of Necessity for Acquisition of Property Interests from Unknown Owners Along the Northwest Side of Riverside Avenue for Segment 3 of the Feather River Levee Improvement Project

Recommendation:

Staff recommends that the Board of Directors of the Three Rivers Levee Improvement Authority ("TRLIA") adopt the attached proposed Resolution of Necessity for the acquisition of certain property interests in property along the Northwest side of Riverside Avenue for Segment 3 of the Feather River Levee Improvement Project (the "Project").

Following a reasonably diligent search, the current property owners could not be located or identified, and are considered unknown. As described and depicted in Exhibits A-1 and A-2 to the attached proposed Resolution, the property interest proposed for acquisition is 2.530 acres in fee.

Required Findings for Adoption of a Resolution of Necessity:

The attached proposed Resolution of Necessity lists the findings required by California Eminent Domain Law. Importantly, the Board is recommended to find:

1. The public interest and necessity require the Project;

2. The proposed Project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury;

3. The property interests are necessary for the proposed Project; and

4. TRLIA is exempt from making the offer of just compensation required by Government Code section 7267.2 because the owner cannot be located with reasonable diligence.

Support for Findings:

Finding 1: The Public Interest And Necessity Require The Project.
The Project is necessary to correct underseepage, through-seepage and freeboard problems in Segment 3, which covers an approximately 2.8 mile-long stretch along the Feather River in Yuba County from Shanghai Bend to Highway 70. The Project is also necessary to provide TRLIA with sufficient right of way to operate and maintain the levee in Segment 3, and in order to provide a 200-year level of flood protection as defined by the California Department of Water Resources.

Through the Project TRLIA can acquire fee title to the levee and the necessary operation and maintenance ("O&M") corridors alongside the levee in order to (1) provide a 15-foot vegetation free zone from the land side levee toe required by the Army Corps; and (2) provide necessary room for maintenance, inspection, patrolling during high water, and flood fighting using the most efficient and cost-effective methods.

TRLIA’s goal for the Project is to obtain both a 100-year level of flood protection as defined by FEMA, and a 200-year level of flood protection as defined by the California Department of Water Resources.


In order to meet TRLIA’s goals for the Project, the Project must comply with the Urban Levee Design Criteria ("ULDC"), released by DWR in May 2012 pursuant to Senate Bill No. 5. SB 5 calls for 200-year flood protection to be the minimum level of protection for urban and urbanizing areas in the Sacramento-San Joaquin Valley. SB 5 will ultimately limit the conditions for approval of development by local governments if adequate progress towards achieving 200-year protection is not met. That is, the land use agency will have to make a finding that an area protected by levees has made adequate progress towards 200-year protection before it can approve development plans or permits. SB 5 requires that the 200-year level of flood protection be consistent with criteria established by DWR. Thus, DWR developed the ULDC pursuant to SB 5 to set forth the minimum criteria that must be met for an area to meet a 200-year level of flood protection.

The ULDC provides that in order to allow adequate room for maintenance, inspection, patrolling during high water, and flood-fighting, fee title or an easement for the entire levee prism extending to a minimum of 15 feet beyond the waterside toe of the levee and a minimum of 20 feet beyond the landside toe of the levee needs to be acquired in undeveloped areas. The ULDC notes that from a levee encroachment control perspective, an easement is less desirable than fee title. The ULDC also notes that these are minimum right of way requirements and that the facts and circumstances for a specific levee system may require the acquisition of additional property.

TRLIA staff therefore recommends that TRLIA acquire the following for the Project: (1) fee title to the entire levee prism, (2) a 15-foot O&M corridor on the waterside of the levee, and (3) a minimum of 20 feet for an O&M corridor on the landside of the levee in order to maintain the visibility and access that is necessary to enable inspection of the levee and flood-fighting. Ownership of the levee and the O&M corridors is also necessary for maintenance activities such as managing animal burrows that can damage levees, maintaining firebreaks, and maintaining healthy groundcover (i.e., grasses) in order to prevent erosion of the levee.

Staff recommends that TRLIA acquire the levee and the O&M corridors in fee, rather than easement, because fee title will give TRLIA, and any agencies that ultimately own and/or maintain the levee, the rights needed to prevent damage to the levee and interference with maintenance that could occur if
TRLIA does not acquire fee. For example, holding fee title rather than easement will give TRLIA the rights it needs to prevent the following types of activities that are harmful to levees:

- Cattle grazing by property owners;
- Farming activities by property owners that damage the levee and the maintenance corridors;
- Unauthorized pedestrian, motorcycle, and motor vehicle traffic over the levee, creating erosion sites that threaten the integrity of the levee and necessitate emergency repairs;
- Installation of gates into fences abutting the levee, and cutting steps into the levee;
- Piling of garbage, tree trimmings and other debris near the levee that interfere with maintenance activities and create rodent habitats that lead to rodent damage which can threaten the integrity of the levee, and increase maintenance costs;
- Construction of unpermitted encroachments.

Acquiring fee title to the levee and the maintenance corridors is necessary to give TRLIA the control over the levee and the O&M corridors it needs in order to maintain levee stability and decrease maintenance costs. It also eliminates any potential dispute as to the rights of the public entity that is charged with operating and maintaining the levees. Fee ownership gives TRLIA exclusive property rights necessary to assure public safety.

Finding 3: The Property Interests Are Necessary For The Proposed Project.

The property at issue consists of 2.530 acres located along the Northwest side of Riverside Avenue. The property is located entirely within the levee prism, and is therefore necessary for the Project.


TRLIA is exempt from making the offer of just compensation required by Government Code section 7267.2 because the owner cannot be located with reasonable diligence. Since the current owners, if any, are unknown, TRLIA is not required to give special notice of the Board Hearing to any party.

Fiscal Impact:

The approved appraised value of the proposed acquisition is $3,800, and is within the TRLIA cash flow and is available to be deposited to the State Treasurer's Condemnation Fund. The State will pay 70% of this expense as part of the Feather River Levee Improvement Project EIP funding agreement.

Documents Incorporated Into This Report:

Attachment A – Draft Resolution of Necessity

Environmental documentation in compliance with CEQA is available for review on TRLIA's website, http://www.trlia.org/EnvironmentalDocs.asp.
RESOLUTION NO. 2016-__

A RESOLUTION OF THE THREE RIVERS LEVEE IMPROVEMENT AUTHORITY DECLARING THE PUBLIC NECESSITY FOR THE TAKING OF CERTAIN PROPERTY FOR SEGMENT 3 OF THE FEATHER RIVER LEVEE IMPROVEMENT PROJECT (CODE CIV. PROC. § 1245.230)

Property Owner: Unknown

WHEREAS, Three Rivers Levee Improvement Authority ("TRLIA") has determined that it needs to acquire certain property interests in property along the Northwest side of Riverside Avenue in Yuba County for Segment 3 of the Feather River Levee Improvement Project (the "Project"); and

WHEREAS, the property interests that TRLIA needs to acquire for the Project are more specifically described and depicted in Exhibits “A-1” and “A-2” attached hereto; and

WHEREAS, following a diligent search by TRLIA, it is unable to identify or locate the property owners, if any, of the Property; and

WHEREAS, because the persons whose property interests are to be acquired by eminent domain cannot be located in the exercise of reasonable diligence, TRLIA is not required to give any party notice and a reasonable opportunity to appear and be heard this date on the matters referred to in California Code of Civil Procedure section 1240.030 in accordance with California Code of Civil Procedure section 1245.235; and

WHEREAS, TRLIA is authorized to acquire property for the Project pursuant to, among other statutes, the California Constitution and California Eminent Domain Law, Code of Civil Procedure section 1240.410, Government Code section 25350.5, and Water Code section 50930; and

WHEREAS, the Board of Directors of TRLIA adopts this resolution in compliance with Section 1245.230 of the Code of Civil Procedure.

NOW, THEREFORE, BE IT RESOLVED THAT:

Based upon the evidence presented, the Board of Directors by vote of two-thirds or more of its members hereby finds and determines each of the following:

1. The public interest and necessity require the Project.

2. The Project proposed is planned and located in the manner that will be most compatible with the greatest public good and the least private injury.

3. The property interests described and depicted in Exhibits “A-1” and “A-2” attached hereto are necessary for the proposed Project.

4. TRLIA is exempt from making the offer of just compensation required by Government Code Section 7267.2 because the owner cannot be located with reasonable diligence.
5. All conditions and statutory requirements necessary to exercise the power of eminent domain to acquire the property interests described and depicted in Exhibits “A-1” and “A-2” attached hereto have been complied with by TRLIA.

6. TRLIA possesses the statutory authority to acquire the Property by eminent domain.

The Board of Directors hereby authorizes and empowers legal counsel retained or employed by TRLIA to take the following actions:

1. To acquire in the name of TRLIA, by condemnation, the property interests described and depicted in Exhibits “A-1” and “A-2” attached hereto in accordance with the provisions of the Constitution of California and the Eminent Domain Law of California;

2. To prosecute in the name of TRLIA such proceedings in the proper court as necessary for such acquisition; and

3. To deposit the probable amount of compensation, based on an appraisal, and to apply to the court for an order permitting TRLIA to take possession of the property for public uses and purposes.

PASSED AND ADOPTED by the Board of Directors of the Three Rivers Levee Improvement Authority this 19th day of January, 2016, by a two-thirds (2/3) or greater vote as follows:

AYES:
NOES:
ABSTAIN:
ABSENT:

______________________________
CHAIRPERSON

ATTEST:

______________________________
Donna Stottlemeyer, Secretary

APPROVED AS TO FORM
SCOTT L. SHAPIRO
GENERAL COUNSEL

By: ______________________
LEGAL DESCRIPTION

All that real property situate in the County of Yuba, State of California, being a portion of Lot 39 of the “New Helvetia Rancho”, lying within projected Sections 24 & 25, Township 15 North, Range 3 East, M.D.M., being a portion of the lands shown on the plat of “Yuba Gardens”, filed in the office of the County Recorder of Yuba County in Book 3 of Maps, Page 2, and being more particularly described as follows:

PARCEL 14046

BEGINNING at an angle point in the West line of Lot 117 as shown on the plat of “Subdivision of Tract Number 8, Yuba Gardens”, filed in the office of the County Recorder of Yuba County in Book 3 of Maps, Page 45, said point lying on the Easterly line of that certain tract or parcel of land designated as PARCEL 5 in the deed to the Sacramento and San Joaquin Drainage District, dated December 12, 1958 and recorded in Book 267, Page 509, Official Records of Yuba County and from which an iron pipe set in concrete marking the Northwest corner of Parcel 1 as shown on that certain Parcel Map No. 89-03, filed in the office of the County Recorder of Yuba County in Book 50 of Maps, Page 26 bears South 27°10'44" East, 1874.95 feet and also from which a standard well monument set at the intersection of the centerlines of Kimber Drive and Alicia Avenue, as shown on “Tract No. 137”, filed in the office of the County Recorder of Yuba County in Book 8 of Maps, Page 16 bears South 40°42'10" East, 2158.34 feet; thence along the Northerly line of said “Subdivision of Tract Number 8, Yuba Gardens” the following three (3) courses:

1. North 17°44'14" East, 295.64 feet; thence
2. North 22°04'14" East, 77.78 feet; thence
3. North 30°49'14" East, 1017.40 feet more or less to the Northernmost corner of said “Subdivision of Tract Number 8, Yuba Gardens”, being a point on the Southwesterly line of the Union Pacific Railroad Right of Way;

thence along said Right of Way line, North 49°06'46" West, 66.82 feet more or less to the Southerly line of the land described in the deed to E Street MX, Inc., dated December 13, 2006 and filed in Book 2006, Page 025820, Official Records of Yuba County; thence leaving said Right of Way and along said Southerly line being described as the base of a levee, the following two (2) courses:

1. South 31°49'08" West, 974.17 feet; thence
2. South 36°00'14" West, 232.74 feet more or less to a point on the Easterly line of PARCEL 3 in the deed to Sacramento and San Joaquin Drainage District dated December 12, 1958 and recorded in Book 267, Page 509, Official Records of Yuba County;

thence along the Easterly line of said PARCEL 3, South 11°20'46" East, 222.56 feet to a point on the North line of said PARCEL 5; thence along the North line of said PARCEL 5, North 78°39'14" East, 10.00 feet to the Northeast corner of said PARCEL 5; thence along the East line of said PARCEL 5, South 11°20'46" East, 37.66 feet to the POINT OF BEGINNING, containing 2.530 acres, more or less.
The Basis of Bearings for this description is the California Coordinate System, CCS83 (2007.00), Zone 2, based on observations between NGS Stations Rio Oso, Algordon and HPGN D CA 03 GH. Distances contained herein are ground distances. Multiply the ground distances by 0.99991703 to obtain grid distances.

End of Description

Prepared by CTA Engineering & Surveying under the supervision of the undersigned

[Signature]

Kevin A. Heeney, P.L.S. 5914
EXHIBIT A-2
January 19, 2016

TO: Three Rivers Levee Improvement Authority Board
FROM: Paul G. Brunner, Executive Director
SUBJECT: Authorizing Travel Expense for Chair to Attend Cap-to-Cap, Washington, D.C.

Recommended Action:

Approve an amount not to exceed $4,200 for TRLIA Board Chair, Mary Jane Griego to attend and participate in the Sacramento Metro Chamber’s Cap-to-Cap Program to Washington D.C. in April 2016.

Discussion:

The Sacramento Metro Chamber’s Cap-to-Cap Program is the largest lobbying Program of its kind to visit Washington, D.C. The program creates an opportunity for the Sacramento Metro Region to get behind specific requests of public agencies in the region. Attendees for the program number in the hundreds each year, and both Scott Shapiro and Andrea Clark (General Counsels) attend each year.

By attending the program on behalf of TRLIA, Chair Griego will have the ability to elevate the importance of the messages that will be carried on the program. For TRLIA specifically, these include participating in and conveying key flood control messages to Federal agencies and political leaders. Key TRLIA and local flood control issues pertain to FEMA requirements for rural properties and agriculture activities. This year is also a special opportunity because Scott Shapiro will be chairing the program and Mary Jane Griego has been asked to be honorary vice-chair.

Fiscal Impact:

The cost of this program is included in the TRLIA Budget for FY 15/16. The registration cost for Metro Chamber members if booked prior to February 6, 2016 is $3,495(early discount rate) for one delegate attending and includes air and hotel costs. Expenses for meals, mileage, parking and transportation to and from airport would be additional, but within the recommended action.

Attachment:
2016 Cap-to-Cap Program Brochure
SUTTER HEALTH

presents

★ ★ ★ ★ ★

THE 46TH ANNUAL

Capitol-to-Capitol

SACRAMENTO, CA
to WASHINGTON D.C.

APRIL 9-13, 2016

a METRO CHAMBER production
NOTE FROM THE CHAIR

Friends:
I am excited to invite you to participate in the 46th annual Capitol-to-Capitol program! For those of you who have participated before, you’ve already experienced not only the unique opportunity that Capitol-to-Capitol presents to represent our region in our nation’s capital, but also the chance to spend five intense days getting to know and work with hundreds of leaders from our region. And if you have not participated before, allow me to share with you why this program still remains so popular after more than 40 years.

As I approach my ninth year of participation, I have realized that many of my connections to the leaders in our region came out of past Capitol-to-Capitol participation. It’s these connections that have allowed me to help non-profit and for-profit organizations in our region to grow and thrive, and to benefit our community. But even more important than these connections is knowing that I helped shape our region’s policies on issues we carried to Washington D.C. through this Sacramento Metro Chamber program.

This year we have chosen the theme Regional Treasure. This theme has three meanings to me. First, it speaks to the wonderful treasure that our region is as a whole. Second, it speaks to all of the wonderful individual treasures that exist within our region, from our arts institutions, our innovators and entrepreneurs, our sports teams, our non-profits, to our recreational amenities, and our educational institutions; treasures that we get to share with each other and with our nation’s leaders during the program. Lastly, it speaks to our region’s most amazing resource: its people; people who are caring, smart, motivated and who want to make our community better.

Please consider joining over 300 of your fellow community leaders as we travel to Washington from April 9 through 13, 2016.

Sincerely,
Scott Shapiro
Managing Partner, Downey Brand LLP
2016 Cap-to-Cap Program Chair

Capitol-to-Capitol at a glance ★ ★ ★ ★ ★ ★★

- Chair’s Reception: This annual reception provides the delegation with the opportunity to salute the dozens of local elected officials from the Sacramento region who are an integral part of Capitol-to-Capitol. This year we host our reception at the historic Decatur House.

- Welcome Breakfast: The historic Grand Ballroom of the Mayflower Hotel serves as the backdrop as our delegates hear from key Administration and Congressional leaders ahead of energetic, team-oriented discussions while preparing for meetings on Capitol Hill.

- Leadership Luncheon: Delegates convene in the Caucus Room of the Cannon House Office Building to hear from key Congressional officials concerning top issues. Featured speakers have included former Speaker of the House, Nancy Pelosi and Secretary of the Treasury, Jack Lew.

- Delegation Gala: Join us for an evening to celebrate our region’s delegation. This year’s gala will be held in the National Archives.

- The Village Square in Washington D.C.: Cap-to-Cap participants will again have the unique opportunity to hear our region’s Congressional delegation share personal views and insights from one stage as part of The Village Square Sacramento. Valley Vision CEO Bill Mueller will moderate this exclusive Washington, D.C. version.

DRAFT ITINERARY

Friday, April 8
Early departures for D.C.
Saturday, April 9
Main departures for D.C.
5:00 pm-8:00 pm
Welcome Reception
The Mayflower Hotel, Mezzanine

Sunday, April 10
Late departures for D.C.
5:00 pm-7:00 pm
Chair’s Reception
Decatur House
Monday, April 11
7:30 am-9:30 am
Opening Breakfast & Program
Team Meetings
The Mayflower Hotel, Grand Ballroom
Morning
Lobbying Appointments
Afternoon
Lobbying Appointments
6:30 pm-9:30 pm
Delegation Gala
National Archives

Tuesday, April 12
Morning
Lobbying Appointments
11:15 am-1:00 pm
Leadership Luncheon
Cannon House Office Building, Caucus Room
1:15 pm
All-Delegation Photo
Afternoon
Lobbying Appointments

Wednesday, April 13
8:30 am-9:30 am
The Village Square
The Mayflower Hotel, Palm Court
Morning
Lobbying Appointments
Afternoon
Main departures for Sacramento
Please note: itinerary subject to change
TEAM TOPICS ★ ★ ★ ★ ★

Delegates will be organized into teams for lobbying appointments. When registering, you will be asked to select your first and second team choices.

- Air Quality
- Civic Amenities
- Economic & Community Development
- Flood Protection
- Food & Agriculture
- Health Care
- Homeland Security
- Land Use & Natural Resources
- Transportation
- Water Resources
- Workforce & Education

ACCOMMODATIONS

Listed on the National Register of Historic Places, The Mayflower Hotel, Autograph Collection, has been a vibrant social hub in Washington, DC since opening in 1925. Refreshed and contemporary, this historic hotel inspires the city for business or pleasure with its premier location on Connecticut Avenue. The Mayflower delights with a timeless luxury found in the sweeping marble lobby, picturesque ballrooms, in-house health club, and luxury-minded guestrooms, offering plush bedding, high-speed wireless internet, and flat screen TVs. Enjoy a culinary delight at the lively American brasserie EDGAR, or step outside to experience the local flavor of Dupont Circle and other nearby attractions. Effortlessly blending historic tradition and modern luxury in the heart of the nation's capital, The Mayflower Hotel is national treasure not to be missed.

ADD 4.75% NON-CASH FEE FOR CC PAYMENTS

CAP-TO-CAP REGISTRATION

<table>
<thead>
<tr>
<th>Program</th>
<th>Standard Per Person Rates</th>
<th>Early Discount (by 2/6/16)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program A</td>
<td>Single Occupancy/One Delegate</td>
<td>$3,695</td>
</tr>
<tr>
<td>Program B</td>
<td>Double Occupancy/Two Delegates</td>
<td>$3,150</td>
</tr>
<tr>
<td>Program C</td>
<td>Double Occupancy/One Delegate</td>
<td>$3,695</td>
</tr>
<tr>
<td>Program D</td>
<td>Single Occupancy (Sunday Arrival)</td>
<td>$3,295</td>
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<tr>
<td>Program E</td>
<td>Non-Participant (must accompany a Program C participant)</td>
<td>$1,850 (no air/hotel included)</td>
</tr>
<tr>
<td>Program F</td>
<td>Team Participant Only</td>
<td>$1,895</td>
</tr>
</tbody>
</table>

Add'l Fees
- Metro Chamber Non-member Fee** | $1,000 |
- Additional Nights (per room, per night; inclusive of all taxes) | $385 |
- Concierge Level Upgrade (per room, per night; inclusive of all taxes) | $95 |
- Suite Upgrade (per room, per night; inclusive of all taxes) | $195 |

Air/Hotel Included:
Programs A thru F include air and hotel cost. If you choose to book your own travel accommodations, a $350-per-person air credit can be deducted when registering.

**Members First Policy:
As space is limited, attendance will be awarded to Metro Chamber members first. Sponsorship is a member-only benefit. Non-members will be placed on a waiting list and cleared in the order registrations are received. Join today to guarantee your registration and other members-only benefits. Contact Membership at 916-552-6800.

Additional Notes:
See terms and conditions for cancellation policy.
Payments by credit card (Visa, MasterCard or American Express) will incur a convenience fee 4.75% of your total.
## FLIGHT SPECIFICATIONS

<table>
<thead>
<tr>
<th>Option</th>
<th>United Airlines</th>
<th>Depart</th>
<th>Arrive</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Group One</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>SMF/IAH #822</td>
<td>8:00 a.m.</td>
<td>3:59 p.m.</td>
</tr>
<tr>
<td>A</td>
<td>IAD/SMF #291</td>
<td>5:30 p.m.</td>
<td>8:12 p.m.</td>
</tr>
<tr>
<td><strong>Group Two</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>SMF/IAH #1934</td>
<td>6:15 a.m.</td>
<td>11:55 a.m.</td>
</tr>
<tr>
<td>B</td>
<td>IAH/DCA #1191</td>
<td>1:00 p.m.</td>
<td>5:05 p.m.</td>
</tr>
<tr>
<td>B</td>
<td>DCA/DEN #594</td>
<td>4:10 p.m.</td>
<td>8:10 p.m.</td>
</tr>
<tr>
<td>B</td>
<td>DEN/SF #515</td>
<td>7:17 p.m.</td>
<td>8:49 p.m.</td>
</tr>
<tr>
<td><strong>Group Three</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>SMF/IAH #822</td>
<td>8:00 a.m.</td>
<td>3:59 p.m.</td>
</tr>
<tr>
<td>C</td>
<td>DCA/KO #565</td>
<td>4:45 p.m.</td>
<td>9:49 p.m.</td>
</tr>
<tr>
<td>C</td>
<td>ORD/SF #515</td>
<td>7:25 p.m.</td>
<td>10:05 p.m.</td>
</tr>
<tr>
<td><strong>Group Four</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>SMF/IAH #822</td>
<td>8:00 a.m.</td>
<td>3:59 p.m.</td>
</tr>
<tr>
<td>D</td>
<td>IAD/SMF #291</td>
<td>5:30 p.m.</td>
<td>8:12 p.m.</td>
</tr>
</tbody>
</table>

*Please note: arrival and departure dates vary by option.*

### Legend
- SMF: Sacramento International Airport
- IAD: Washington Dulles International Airport
- IAH: George Bush Intercontinental Airport
- DCA: Ronald Reagan National Airport

## REGISTRATION

**www.regonline.com/cap2016**

### Event Inquiries
- Attn: Mindy Johnston
- Phone: 916-319-4261
- Email: mjohnston@metrochamber.org

### Sponsor Inquiries
- Attn: Susan Harris
- Phone: 916-825-2119
- Email: sharris@metrochamber.org

### Travel Inquiries
- I.S. Tours
- 5080 Robert J. Mathews Parkway
- El Dorado Hills, CA 95762
- Attn: Margarita Castillo
- Phone: 916-850-1976 ext. 101
- Email: margaritac@istours.com

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### Terms and Conditions

**EARLY BOOKING:** Through February 6, 2016. Standard booking: February 7-April 2, 2016 (TRIP DATES ARE APRIL 9-13)

**PAYMENTS:** Please make checks payable to I.S. Tours. Payment is due no later than March 18, 2016 (please refer to brochure pricing). All payments received after March 18, 2016 are considered late and will be charged a $100.00 late processing fee. Confirmation is subject to space availability at prevailing rates.

**NAME CHANGES:** Name changes are allowed with a $50.00 charge prior to March 31, 2016. A charge of $100.00 will apply to all name changes made between April 1 and April 7, 2016. No name changes are allowed after April 7, 2016. A change of name must be submitted in writing by both participants and mailed to I.S. Tours (IST) to margaritac@istours.com. IST assumes no responsibility with respect to monies between participants.

**EXPENSES:** Prices include only those services specifically stated in your tour package. Items such as room service, telephone calls, optional activities, and other items not specifically stated in your package, are not included. Any tips or gratuities not specifically included in the total price are at your discretion.

**PRICES:** Prices stated in your brochure are based on airfares and rates effective at time of booking and also reflect a discount for payment by cash, check or money order. Payments by credit card (VISA, MasterCard or American Express) will incur a convenience fee of up to 4.1% of your total. Airfares and rate are subject to change. Changes could include fuel surcharges, tax increases and other unforeseeable fees. Any deviations from brochure program dates (April 9-April 13, 2016) may incur supplemental charges (e.g., transfers and higher fare).

### CANCELLATIONS:
If you cancel your reservation, your right to refund is limited, as set forth below. Cancellations must be made in writing and must be emailed to margaritac@istours.com. A $250.00 per person cancellation fee plus any hotel and airline penalties will apply up to February 22, 2016. From Feb 23–March 20, 2016, a cancellation charge of $1,000.00 per person plus any hotel & airline penalties will apply. From March 21, 2016, to date of departure, the registration fee is non-refundable and results in loss of the entire trip cost. There are no refunds for no-shows. It is your responsibility to confirm that the air has not been canceled prior to scheduled departure to have credit applied for future use. Upon cancellation of the transportation or travel costs where you, the customer, are not at fault and have not canceled in violation of the terms and conditions of the contract for transportation or travel costs, all sums paid to IST for services not received by you, will be promptly refunded by IST to you within 14 days after the cancellation, unless you otherwise advise IST in writing. The rights and remedies made available under this contract are in addition to any other rights or remedies available under applicable law. However, we offer refunds under this contract with the express understanding that receipt of that refund by a passenger waives any additional remedies.

### BAGGAGE:
The current checked bag policy for United Airlines is a $25 fee for the first checked bag (each way) and a $35 fee for the second checked bag (each way). PLEASE NOTE: luggage fees are not included in your trip cost and are subject to change at the discretion of the airlines. Each checked bag must not exceed 62 linear inches and cannot weigh more than 50 pounds. A personal item and one carry-on that will fit under your seat or the overhead bin are allowed at no charge.

### SPONSORS

- **Presenting Sponsor:** Sutter Health
- **Presidential Sponsor:** UCDavis Health System
- **Senatorial Sponsor:** Eskaton
- **Event Sponsors:** Downey Brand LLP, Golden 1 Credit Union, Kaiser Permanente, VSP